

**GOVERNMENT OF TRIPURA
TRIPURA POLICE CRIME BRANCH
TRIPURA, AGARTALA.**

No. 10078/F.1(1)/DOG/PDS/SCRB/CB/2025

Dated, 28/10/2025

NOTICE INVITING SHORT QUOTATION

Short quotations are invited in plain paper for supply of Veterinary Medicines for the Police Dogs under SCRB of TPCB for the year 2025-2026 and 2026-2027 (Rate contract) on as and when required basis (as prescribed by the Veterinary Doctors) by the undersigned, Tripura Police Crime Branch, Old Secretariat Building, Agartala, West Tripura (on behalf of the Governor of Tripura) from the resourceful, experienced, reliable, bonafide, renowned, licensed Manufacturers/ Importer/Local Distributors to the office of the Tripura Police Crime Branch, Agartala.

The short quotation should reach to this office on or before 4.00 PM on 07/11/2025

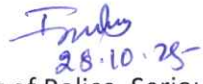
Short quotation will be opened at 4.30 pm of the same day or next working day in the O/o the Tripura Police Crime Branch, Agartala.

The Terms and Conditions:

- 1) Resourceful suppliers/vendors will deposit their price offers in percentage rate along with a D-call/ Demand Draft for an amount of Rs.10,000/-(Rupees ten thousand) only in favour of the Tripura Police Crime Branch, Agartala Tripura failing which the short quotations shall liable to be treated as disqualified.
- 2) Earnest money of those bidders who are disqualified after evaluation will be returned to the respective bidders/quotationer. EMD of the successful bidder will be treated as security deposit.
- 3) The short quotation may be dropped by hand in the tender box of the Office of the undersigned or may be sent by registered post addressing to the Superintendent of Police (Serious Crime), Tripura Police Crime Branch, Old secretariat Building, Agartala, West Tripura, Pin-799001, so as to reach in the office of the Tripura Police Crime Branch, Agartala within due date and time.
- 4) No short quotation shall be entertained after due date & time and the delay on any account shall not be condoned.
- 5) The short quotation must contain the name, address, contact number of the Indian citizen and resourceful authorized agencies/firms submitting the quotation.
- 6) Every page of the Short Quotations document should be signed with seal and all overwriting and correction should be attested by the bidder under his/her signature.
- 7) Before submission of the Short Quotations, bidders are required to make themselves fully conversant with the scope of the supply, requirements etc. so that no ambiguity arises later on.
- 8) In case of any doubt regarding contents and meaning thereof of the Short quotations document, the bidder may contact the concerned section in the office of the Tripura Police Crime Branch, Agartala Tripura for clarification of such doubt prior to submitting the Short Quotations.
- 9) The Short Quotations must be in complete shape. The bidder shall remain responsible for sort of any clarification on tender likely to be sought from the office of the undersigned.
- 10) Envelope should be superscripted as "Short Quotations for supply of Veterinary medicines for Tripura Police Dogs" and shall contain the following documents.

- . Photocopy of Drug license.
- . Photocopy of Valid GST Registration Certificate & Latest GST return.
- . Photocopy of professional Tax Clearance Certificate.
- . Photocopy of PAN card & IT return of last financial year.
- . Short Quotation documents duly signed and sealed in original.
- . Photocopy of Aadhar Card.
- . Photocopy of Bank details.

- 11) The tendering authority reserves the right of rejection/acceptance of short quotation without assigning any reason thereof.
- 12) The short quotation price will be inclusive of all taxes/charges/transportation etc.
- 13) The short quotation received through E-mail or Fax shall not be accepted under any circumstances.
- 14) The requirement & quantity of medicines are as and when required basis depend on the actual requirement as prescribed /recommended by the Veterinary Doctor.
- 15) The bidder shall quote the percentage rate on the MRP as per ANNEXURE. No price variation clause shall be entertained. No conditional offer shall be accepted.
- 16) The successful bidder shall remain responsible for execution of work as per direction of the concerned authority in a time bound manner.
- 17) Any short quotation document found to be false or with mistakes, misquoting, misleading on the part of the Indian citizen and resourceful authorized agencies/firms shall be liable to be rejected.
- 18) The payment should be made to the successful bidder after supply of all materials and as per availability of fund.
- 19) Taxes and other charges if any will be deducted from the bill as per prevailing rules.
- 20) Rate contract will be valid up to 31/3/2027.
- 21) Payment to successful Tenderers/quotationer shall be made on bill basis only after execution of supply order. No advance payment shall be made under any circumstances.
- 22) Any default or breach of contract and non-execution of supply order shall lead to forfeiture of earnest money/security deposit of the successful Tenderers beside to such actin as may be considered appropriate by the Tripura Police Crime Branch, including black listing/delisting the Tenderers for the future.
- 23) If any MSME/PSU participated, it is necessary to be submitted proof with the bid documents.
- 24) The quotationer himself/herself or authorized representative of the firm should remain present during supply of ordered quantity of medicines.
- 25) The supply of Medicines/Drugs must be executed within the time period as per the supply order and the Medicine/drugs should have expiry date of minimum six months from the date of supply.
- 26) The undersigned reserves the right to accept or reject any quotation including the lowest one without assigning any reason there for. Please also note that wilful default on any attempt to sabotage the process by successful bidder may invite blacklisting/disqualification from future bids under Tripura Police Crime Branch, Agartala.


 28.10.25
 Superintendent of Police, Serious Crime
 Tripura Police Crime Branch
Tripura, Agartala

ANNEXURE

Sl.No	Name of Medicine	Quantity	Rate	Remarks
	As an when required prescribed by the Veterinary Doctors i.e. on actual requirement.			Percentage rate should be quoted on the MRP

Bmks.
Supdt. of Police (Serious Crime)
TPCB, Tripura, Agartala.