

**GOVERNMENT OF TRIPURA**  
**OFFICE OF THE SUPERINTENDENT OF POLICE (PROCUREMENT)**  
**TRIPURA :: AGARTALA**

**TENDER NOTICE**

Sealed Tender in 01(one) Bid system is invited by the undersigned from the Central & State Public Sector undertaking / Enterprise and eligible Contractors / Firms / Agencies of appropriate class registered with PWD / TTAADC / CPWD upto 4 P.M. on 11/09/2025 for the following works:-

SL NO	NAME OF THE WORK	ESTIMATED COST	EARNEST MONEY	TIME FOR COMPLETION	LAST DATE AND TIME FOR RECEIPT OF TENDER	TIME AND DATE OF OPENING OF TENDER	PLACE OF SALE OF TENDER DOCUMENTS	CLASS OF TENDER
1	Maintenance of office of the DIGP(S/Range) at PHQ complex, Agartala.	Rs.1,27,071/-	Rs.2545/-	45 (forty-five) days	Up to 1600 Hrs on 11/09/2025	At 1700 Hrs on 11/09/2025 if possible.	O/O the Supdt. of Police (Procurement), A.D. Nagar, Agartala, Tripura West	Appropriate class.

The earnest money and all necessary documents like proof of Nationality, Professional Tax clearance certificates, GST, Pan card, enlistment of C.E/S.E/E.E of PWD as approved contractor and valid license for engagement of workers in the constructional works from the Labour Deptt., Govt. of Tripura are to be submitted along with the tender so as to reach in the office of the undersigned on or before 11/09/2025 upto 1600 hrs.

The estimate for the proposed works can be collect from the office of the undersigned on any working day during office hour.

**1) CONDITION OF VALIDITY OF TENDERS.**

The bidder should fulfill the following condition:-

**i) The tender should be accompanied:-**

Up to date Income Tax Clearance Certificates, Pan Card, enlistment of C.E/S.E/E.E of PWD as approved contractor and valid license for engagement of workers in the constructional works from the Labour Deptt., Govt. of Tripura.

**ii) Earnest money Deposit for Rs.2545/- only in the shape of Deposit at Call issued by bank having a branches at Agartala in favour of the Supdt. of Police(Proc), Tripura payable at Agartala to be deposited along with the tender, failing which, tender will not be considered to be valid.**

**iii) ~~Tender should be submitted on a Non-Judicial stamp paper in format No. F/TRI-7(Seven).~~**

**iv) ~~Rate should be quoted both in words and figures.~~**

**v) No price escalation will be allowed till completion of the works.**

**2) PROCEDURE FOR SUBMISSION OF TENDER.**

**i) Tender should be sent by Registered/Speed Post/Courier so as to reach in the Office of the undersigned on or before 11/09/2025 up to 1600 hrs or may be dropped in the tender box in the office of the undersigned. Tenders received thereafter will not be entertained and no postal delay will also be considered. No tender will be accepted by hand. The tender should be Sealed and super scribed on the top as Maintenance of office of the DIGP(S/Range) at PHQ complex, Agartala due on 11/09/2025.**

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- ii) The tenders, which is not valid in all respect and submitted other than the mode as specified above, are liable to be rejected summarily.

**3) OPENING OF TENDERS**

- i) The tenders, if possible, will be opened on **11/09/2025 at 1700 hrs**, in the office of the undersigned in presence of the intending bidders who may like to remain present in person.
- ii) The undersigned reserves the right to reject or accept any tender including the lowest one without assigning any reason or whatsoever.

**4) OTHER TERMS & CONDITION.**

- ~~i) The contractor exempted to deposit earnest money should attach copy of the letter exempting from depositing earnest money issued by the appropriate authority in duplicate.~~
- ii) Any correction to rates and items in the tender should be initiated by the contractor before dropping the tender only. No enhancement over rate once accepted will be allowed for any reason whatsoever.
- iii) No interest will be allowed on the earnest money/ security deposit.
- iv) The accepting authority does not bind him to accept the lowest tender and reserves him the authority to reject any or all of the tenders received without assigning any of reasons.
- v) All tenders in whom any of the prescribed condition is not fulfilled shall be liable to be rejected.
- vi) Sales Tax and other taxes on materials in respect of this contract shall be payable by the contractor and Govt. will not entertain any claim what so ever in this respect.
- vii) The above mentioned work will have to be completed within **45(forty five) days** and to be started within **7(seven) days** from the date of issue of work order otherwise security money deposited by the contractor shall liable to be forfeited to the Exchequer Govt.
- viii) No labour under **14(Fourteen)** years of age shall be employed in the work and all labours employed should be paid at rates not less than those generally paid for similar work in the neighborhood. Fair wage clause 4 introduced by the Govt. of India, Ministry of labour and CPWD contractors' regulations will be bonded on the contractors.
- ix) All tools and implements required for construction of the work to be arranged by the contractor.
- x) Before submitting tender, the bidders are asked to satisfy themselves by physically visit to the site of works as regards the prevailing condition of approaches and roads and availability of labourers and materials etc. and the bidders submitting tender shall be deemed to have done so. No claim on the above amount will be entertained afterwards.
- xi) Carrying of materials to the work site shall have to be arranged by the contractor at his own cost and risk.
- xii) ~~No transfer of earnest money from the amount already at the credit of Tenders (as Earnest Money or security deposit in connection with other work) will be allowed unless however, it is absolutely free from any order for its released has been passed.~~
- xiii) Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the bidders who will resort canvassing will be liable to rejection.
- xiv) The location of the work shall be as per approved lay out plan.
- xv) GST & IT shall also be deducted at source from the bills of the contractor.

- xvi) Payment will be made on completion of 100% work and on realization of bill from the Govt. Treasury after submission of final bill duly certified by Engineer of Police Engineering Cell, PHQ.
- xvii) No materials shall be supplied by this unit for the said construction/repairing works.
- xviii) Construction/repairing shall be done strictly on enclosed estimate and drawing.
- xix) The work will be supervised by Engineer of Police Engineering Cell, PHQ, Tripura, Agartala.
- xx) Tenders which do not fulfill any of above terms and conditions or are incomplete in any respect, are liable to summarily rejected.
- xxi) Bills in triplicate to be submitted by the successful bidder after completion of the work duly certified by the competent authority through the supervision officer of this unit for arranging payment subject to proper verification of bill and M.B. by the appropriate authority.
- xxii) ~~The earnest money deposits of the unsuccessful bidders will be refunded after finalization of the tenders.~~
- xxiii) The successful bidder shall have to furnish Security Money @ 5% (five percent) of the work order value in the shape of Deposit at call in favour of Supdt. of Police (Procurement), Tripura payable at Agartala from any Bank having branches at Agartala within 07(Seven) days from the date of issue of work order failing which the deposited Security money will be liable to be forfeited to Exchequer Govt. the earnest money deposit of the successful tenderer may also be converted into part of security money if the bidder so desires in writing.
- xxiv) No non Indian national as labourer who does not possess valid passport and visa will be allowed to work under any contractor or otherwise contract will be cancelled and there is no bar by police for persecution of the contractor along with their labourers.
- xxv) The work to be completed as above, and to be started within 07(Seven) days from the date of issue of work order otherwise earnest money deposited by the contractor shall be liable to be forfeited.
- xxvi) The tenders containing uncalled for remarks or additional conditions are liable to summarily rejection.
- xxvii) No advance payment should be allowed.
- xxviii) Photographs of the works should be obtained in three stages i.e. before, during and after completion of the works along with authentication by the supervising officer and the same should be enclosed along with the final bill.
- xxix) On receipt of the work order, Representative of the undersigned along with the Engineer who has prepared the respective estimates and the contractor will visit the work sites and the contractor will be briefed about the requirement of works. In no circumstances the contractor shall start the works without joint visit of the team of office and the contractor as mentioned.

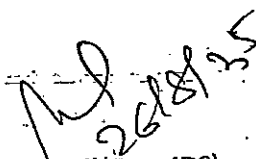
(Manik Das, IPS)  
Supdt. of Police(Procurement)  
Tripura : Agartala.

Dated. 27/08/2025.

No. 9600-04 /F.4(10)/TENDER/ESTATE/PROC/2024,

Copy to: -

1. The AIG of Police (Housing & Construction), Tripura, Agartala for favour of kind information please. This refers to PHQ permission No.19653-54(3)/BV(1)-PHQ/Const.Cell/2023(Part-1), dated. 25-07-2025.
2. The Director of Information, Cultural Affairs and Tourism, Government of Tripura, Agartala for arranging publication of Format - A in four leading National/local dailies News Papers [copy enclosed].
3. ~~The Executive Engineer, Police Engineer Cell (PHQ) for kind information.~~
4. ✓ I/C, E-Governance Cell, PHQ for information with a request to publish the Tender Notice in Website [www.tripurapolice.nic.in](http://www.tripurapolice.nic.in) and [www.tripura.nic.in](http://www.tripura.nic.in). A pen drive is sent herewith for the purpose.
5. Notice board of the Supdt. of Police (Procurement), A. D. Nagar. Agartala.

  
(Manik Das, IPS)  
Supdt. of Police (Procurement)  
Tripura Agartala.