

MOST URGENT

GOVERNMENT OF TRIPURA
OFFICE OF THE DIRECTOR GENERAL OF POLICE
TRIPURA :: AGARTALA.

No.F.M.I (Medal-III)-PHQ/25(Vol-I)/21723-75(3)

Dated 26 /08/2025

To

- 01-22. The SsP (West)/ (South)/ (North)/ (Dhalai)/ (Unakoti)/ (Khowai)/ (Sepahijala)/ (Gomati)/ (SB)/ (Security)/ (Serious Crime)/ (Economic Offences)/ (Comn)/ (MTF)/ (Proc)/ (Traffic)/ (Anti Narcotics)/ (GRP)/ (SCRB)/ (Cyber Crime)/ (Govt. Establishment Security)/ (Police Control), Tripura.
23. The Principal, KTD Singh PTA, Narsingarh, Tripura.
- 24-31. The AlsGP (HQr)/ (Estt)/ (Training)/ (Crime)/ (TSR)/ (PH & Const)/ (L&O)/ (Welfare), Tripura.
- 32-52. The Cos. (HG Orgn)/ (BW HG BN)/ (CTI)/ (SAF)/ (AP)/ (TSR-I)/ (TSR-II)/ (TSR-III)/ (TSR-V)/ (TSR-VI)/ (TSR-VII)/ (TSR-VIII)/ (TSR-IX)/ (TSR-X)/ (TSR-XI)/ (TSR-XII)/ (TSR-XIII)/ (TSR-XIV)/ (TSR-XV) Bns./ ACRR TSR Trg. Centre & CIAT School, Tripura.
53. The R.O. (I), PHQ, Tripura.

Subject :- Recommendation for the award of President's Medal for Distinguished Service (PSM) and Medal for Meritorious Service (MSM) on the occasion of Republic Day, 2026.

Please forward proposal/ recommendation (soft copy & hard copy) from the eligible personnel for award of President's Medal for Distinguished Service (PSM) and Medal for Meritorious Service (MSM) on the occasion of Republic Day, 2026 as per prescribed Proforma and guidelines issued by MHA, New Delhi which are available in Tripura Police website, alongwith the following documents duly signed by the head of office by **10/09/2025 positively** to PHQ for further necessary action. Before sending proposal norms/guidelines of above medal may strictly be followed-up.

- | | | |
|---|---|----------|
| 1. Recommendation as per proforma at Annexure- I. | - | 3 Copies |
| 2. Citation (separate sheet) | - | 3 Copies |
| 3. Passport size photographs for PSM & MSM | - | 2 Nos. |
| 4. ACR grading as per format | - | 3 Copies |
| 5. Integrity Certificate | - | 3 Copies |

Contd....P/2.

6. Fitness form in respect of recommendee (Appendix- 'B' of guideline) from an authorized Doctor. - 1 set.
7. AIPR for the year 2024 in respect of IPS officer - 3 sets
8. Copy of Certificate of Meritorious Service for the award of PSM - 3 Copies.
9. N.O.C. in respect of deputationists from his parent unit. - 3 Copies.

You are requested to send the proposals/ recommendations **through proper channel** after a careful scrutiny of the documents etc.

/

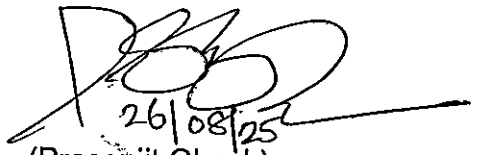
(Prasenjit Ghosh)
Asstt. Insp. Genl. of Police (Welfare)
For Director General of Police
Tripura

Copy for kind information to:-

- 01-03. The IsGP (Crime)/ (Law & Order)/ (TSR & OPs), Tripura.
- 04-07. The DIsGP (Crime & Int)/ (S/Range)/ (HQr)/ (N/Range), Tripura.
08. The DIGP (Training) cum Director, KTDS PTA, Tripura.
- ✓ 09. The I/C, E-Gov. Cell, PHQ to display the same letter alongwith enclosures (2 sheets) in Tripura Police website immediately.

Copy also to:-

1. PS to DGP, Tripura.
2. PA to ADGP (Training), Tripura
3. SO to ADGP (AP), Tripura.


26/08/25
(Prasenjit Ghosh)
Asstt. Insp. Genl. of Police (Welfare)
For Director General of Police
Tripura

**PROFORMA FOR THE RECOMMENDATION FOR THE AWARD OF PRESIDENT'S
MEDAL FOR DISTINGUISHED SERVICE AND MEDAL FOR MERITORIOUS
SERVICE**

NAME OF ORGANIZATION RECOMMENDING THE CASE WITH FULL ADDRESS

| | | | | | | |
|-----|--|-----------------|-------------|----------|-------|----------|
| 1. | (a) Name (As per service record) (In capital letter) | First Name | Middle Name | Surname | | |
| | (b) Name in Hindi | | | | | |
| 2. | Father's Name | First Name | Middle Name | Surname | | |
| | | | | | | |
| 3. | Date of Birth | Day | Month | Year | | |
| | | | | | | |
| 4. | Age as on respective occasion (i.e. 26 th January, 2026) | Year | Month | Day | | |
| | | | | | | |
| 5. | Sex | | | | | |
| 6. | Whether belongs to SC/ ST/OBC/ General | | | | | |
| 7. | Initial appointment | Date of joining | Rank | Service | Cadre | Category |
| | | | | | | |
| 8. | Status in Service i.e paid or honorary | | | | | |
| 9. | Total Service as on respective occasion (i.e. 26 th January, 2026) | | | | | |
| 10. | (a) Present Posting, with complete postal address with PIN code | Designation | Place | Pin code | Date | |
| | (b) Above details in Hindi (Mandatory) | | | | | |
| 11. | Whether on deputation | Yes | No | | | |
| | If yes, date of joining on Deputation. | | | | | |
| | | Day | Month | Year | | |
| | | | | | | |
| 12. | Year and occasion of award of Police/Fire Service/Correctional Service/HG & CD | Year | Occasion | | | |

| | | | | |
|-----|--|--------------------|----------------------|----------------|
| 13. | Rewards | No. | Total amount in Rs. | |
| | A) Cash Awards | | | |
| | B) Others | | | |
| | i) Commendation | | | |
| | ii) Appreciation | | | |
| | iii) Good Service Entries | | | |
| | iv) Any other rewards (Specify) | | | |
| 14. | If Police/Fire Service/ Correction Service/HG & CD Medal for Meritorious Service awarded | Year | Occasion (RD/ID) | |
| | | | | |
| 15. | Punishment(s) | Details of Penalty | Year (s) | |
| | | | | |
| 16. | Medical Category | | | |
| 17. | Details of any enquiry pending against the officer | | | |
| 18. | Details of disciplinary proceedings pending/ contemplated against the recommendee, if any | Year | Nature of Allegation | Present Status |
| | | | | |
| 19. | Details of the court cases pending against the recommendee, if any. | Year | Details of Charge | Present status |
| | | | | |
| 20. | ACR Grading for last 10 years * (2014-2015 to 2023-2024) In case of maximum 3 years NIC, ACR grading for last 13 years* (2011-2012 to 2023-2024) Similarly, in case APAR is given as per Calendar year, [2012 to 2024] OS-Outstanding , VG-Very Good, G-Good, AV-Average, NIC-Not initiating Certificate, Adv-Adverse, Ms-Missing, NA-Not applicable (ACRs are not written in case of Constable and below in some organizations) * ACR grading should be distinctly indicated as Outstanding, Very Good, Good, Average etc. wherever different grading are applicable in different cadre, the same should be converted by the recommending organization into the equivalent acceptable ACR grading (Viz OS,VG,G,AV, NIC,MS,NA) before forwarding the recommendation. | Year | Grading | |
| | | 2011-2012 | | |
| | | 2012-2013 | | |
| | | 2013-2014 | | |
| | | 2014-2015 | | |
| | | 2015-2016 | | |
| | | 2016-2017 | | |
| | | 2017-2018 | | |
| | | 2018-2019 | | |
| | | 2019-2020 | | |
| | | 2020-2021 | | |
| | | 2021-2022 | | |
| | | 2022-2023 | | |
| | | 2023-2024 | | |

| | | | | | | | | | |
|-----|---|----|----|---|----|-----|-----|----|----|
| 21. | ACR Grading for last ten years (in number) | OS | VG | G | AV | NIC | ADV | MS | NA |
| | | | | | | | | | |
| 22. | In case of volunteers of Home Guard and Civil Defence where there is no system of writing APAR, a current work performance report as per format attached should be submitted with the recommendation | | | | | | | | |
| 23. | Email Address | | | | | | | | |
| 24. | Mobile No. | | | | | | | | |
| 25. | Brief description of work justifying award of Medal (No posting details) In order of importance (not exceeding 200 words each) <p style="text-align: center;"><u>(In Separate sheet)</u></p> | | | | | | | | |

Signature of Recommending Authority_____

Name _____

Designation _____

Contact No. _____

Date _____

INTEGRITY CERTIFICATE

Certified that the Integrity of Shri -----, S/O -----
Designation -----, date of birth (DOB) -----, recommended for
the award of President's Medal for Distinguished Service (PSM) and Medal for
Meritorious Service (MSM) on the occasion of Republic Day, 2026 is above
suspicion and that he was not concerned in any proceedings that were censured
in a Court of Law. It is further certified that no judicial or departmental
proceedings are being contemplated / pending against him. Similarly, no
vigilance case is pending / contemplated against him. It is also certified that
recommendation has not been given any penalty or punishment in the last ten
years.

2. It is also certified that character & antecedents of Shri -----
have been duly verified and nothing adverse reported against him.

Signature of recommending Authority:-

Name :

Designation :

Date :

CERTIFICATE

It is certified that it has been checked and verified from the records of Shri -----, Designation ----- and it is confirmed that he has not been earlier awarded the President's Medal for Distinguished Service (PSM)/ Medal for Meritorious Service (MSM) for which he is being recommended.

Signature of recommending Authority:-

Name :

Designation :

Date :

Official Stamp

**RECOMMENDATION FOR THE AWARD OF PRESIDENT'S MEDAL FOR
DISTINGUISHED SERVICE (PMS)/ MEDAL FOR MERITORIOUS SERVICE
(MSM) ON THE OCCASION OF REPUBLIC DAY, 2026**

ACR grading in respect of Shri _____,
Designation _____ Unit _____ for last 13(thirteen) years.

| <u>Year</u> | <u>Grading</u> |
|-------------|----------------|
| 2011-2012 | |
| 2012-2013 | |
| 2013-2014 | |
| 2014-2015 | |
| 2015-2016 | |
| 2016-2017 | |
| 2017-2018 | |
| 2018-2019 | |
| 2019-2020 | |
| 2020-2021 | |
| 2021-2022 | |
| 2022-2023 | |
| 2023-2024 | |

Signature of recommending Authority:-

Name :
Designation :
Date :

MEDICAL EXAMINATION PROFORMA FOR POLICE OFFICERS

1. Name:
2. Employee Code/ ID No :
3. Age:
4. Sex : M/ F
5. Height (Cms):
Body mass Index:
6. Weight (Kg) :
7. Chest (Not for ladies)
-On Expiration:
-On Full Inspiration:
8. Abdominal girth:
9. Trans- trochanteric
girth:
10. Ratio (8/9) :

S. PSYCHOLOGICAL ASSESSMENT AS LAID DOWN

- i) Any past history of psychiatric illness, if so details:
- ii) Any history of breakdown/ outburst or taking wrong decisions, Indecisiveness leading to public reaction or castigation of civil authority.
- iii) History of any alcoholic/ drug abuse.
- iv) History of Head injury/ Infective/ metabolic en-cephalopathy.
- v) Objective Psychometric scale if any applied and result there of.:

CATEGORISATION:

S-1/ S-2/ S-3/ S-4/ S-5

H. HEARING

- i) Normal in both ears.
- ii) Moderate defect in one ear.
- iii) Partial defect in both ears.
- iv) Any other combinations.
- v) Auroscopy-
- vi) Renrie's Test-
- vii) Weber's Test-
- Viii) Audiometry (if indicated)

CATEGORISATION:

H-1/ H-2/ H-3

A. APPENDAGES

- i) Upper limb
- ii) Lower limb
- iii) Any loss/ infirmity in any joint or part must be indicated in detail

CATEGORISATION:

A-1(U), A-2(U), A-3(U)
A-(L), A-2(L), A-3(L)

P: PHYSICAL

General examination:

Distance covered in 12 minutes run/ walk (Meters) :

| | |
|---------------|--|
| Body built : | BP(mm Hg) : |
| Tongue : | Pulse/mt : |
| Anaemia : | Temp (c) : |
| Cyanosis : | Respiration : |
| Icterus : | |
| Oedema : | |
| Clubbing : | |
| Koilonychia : | |
| Lymph glands: | Tonsils : |
| Palpable : | |
| JVP : | Teeth/Denture: |
| Thyroid : | Throat : |
| Spleen : | Liver : |
| C.V.S. : | E.C.G. (Required after age of 45 years) : |
| S 1 : | Blood Sugar (If applicable) : |
| S 2 : | Urine exam (In all cases) : |
| | Hb % (in all cases) : |

Murmur if any

R-System:

Any deformity of chest:
Breath sounds

Percussion
adventitious sounds

C.N.S

Higher functions:

Memory (Recent & Remote)

Intelligence

Personality

Orientation (time, place & person)

Cranial

Nerves

Meningeal Sign if any-
Motor System

Nutrition of Muscles

wasting-

Tone

Coordination

Abnormal movement/fasciculation

Power

DTR

Plantar-

Abdominal & Cremasteric refl-

Cerebellar Sign Gower's Sign

Sensory system

| | | | |
|-----------|-----------------|-----|------------|
| Reflexes- | Romberg's sign- | SLR | Finger-Toe |
| Test | | | |

Skull & Bone

Abdomen: General: Any mass palpable any other abnormality.

Piles/Fissure- Fistula- Prolapse rectum

INVESTIGATION:

1. Hb %
2. Urine examination for all ages.
3. ECG after age of 45 years: Blood sugar if Applicable and for all above 45 years.
4. Any other-investigation as deemed necessary by examining Medical Board (i.e. X-Ray Chest, Lipid Profile, Glycosylated Hb etc.)

I Agree/ Don't agree to undergo HIV test Signature

CATEGORISATION:

P1 P2 P3

"E" Factor (Eye sight/ Vision)

- (a) Distant Vision
- (b) Near Vision
- (c) Colour Vision
- (d) Field of Vision
- (e) Any other pathology
- (f) IOL

CATEGORISATION:

E1 E2 E3

FINAL CATEGORISATION

ADVICE/ EMPLOYABILITY

RESTRICTION(S) IF ANY

(NAME OF MEDICAL OFFICER):/ BOARD MEMBERS DESIGNATION/ UNIT.

(21)

No. 11024/06/2023 - PMA
Government of India
Ministry of Home Affairs
Police-I Division
PMA Cell

North Block, New Delhi

Dated the 16th October, 2023

Subject:- General procedures and Guidelines governing
"President's Medal for Distinguished Service" and
"Medal for Meritorious Service".

Introduction

The President is pleased to institute the awards namely **"President's Medal for Distinguished Service" (PSM)** and **"Medal for Meritorious Service" (MSM)** (hereinafter referred to as the awards) to be conferred on the members of recognized Police Forces of States/Union Territories/Central Police Organizations (CPOs), Central Armed Police Forces (CAPFs), Security Organizations; Fire Service (organized and administered by the Central Ministries or Departments, State Governments, Union Territory Administrations, Municipal and other Autonomous Bodies, and Public Sector Undertakings); Prison Administration; Home Guards and Civil Defence in India.

Objective of the Awards

- (i) The **President's Medal for Distinguished Service** has been instituted to recognize a **special distinguished record or prolonged service, but only when distinguished by very exceptional ability and merit or exhibition of conspicuous devotion to duty** in Police Service or the Units of Centre Police & Security Organization/ Correctional Service/ Fire Service/ Home Guard & Civil Defence, so as to organize and maintain their respective services successfully



under special difficulties and marked by efficiency, integrity, loyalty, high sense of discipline and spirit of sacrifice such as :

- a. In case of Police Force, special service in dealing with serious or widespread outbreaks of crime or public disorder.
 - b. In case of Fire Service, handling various or widespread outbreaks of fires.
 - c. In case of Correctional Service, outstanding ability in putting out riots, preventing escape of prisoners, mass admission of prisoners, rescuing the officials and exemplary service.
 - d. In case of Civil Defence & Home Guards, special service in dealing with serious or widespread outbreaks of crime or public disorder, or with calamities like fire, earthquake, famine, flood and epidemics.
- (ii) The **Medal for Meritorious Service** has been instituted to recognize the **valuable services characterized by resource and devotion to duty including prolonged service marked by ability and merit** in Police Service or the Units of Centre Police & Security Organization/ Correctional Service/ Fire Service/ Home Guard & Civil Defence.

Eligibility Criteria

- (i) Prolonged service of 25 years irrespective of rank on the date of occasion i.e. 26th January/ 15th August as the case may be, marked by exceptional ability and merit for the members of Police Service or the Units of Centre Police & Security Organization, Fire Service, Correctional Service and regular paid employees of Home Guard and Civil Defence and minimum fourteen years of service for the volunteer members of the Home Guard and Civil Defence are required for



President's Medal for Distinguished Service. This award may be recommended after 06 years of award of Medal for Meritorious Service or Police Medal for Meritorious Service/Fire Service Medal for Meritorious Service/Correctional Service Medal for Meritorious Service/Home Guard and Civil Defence Medal for Meritorious Service, as the case may be for any of the aforesaid services.

(ii) Prolonged service of minimum 18 years on the date of occasion i.e. 26th January/ 15th August as the case may be, marked by ability and merit for the members of Police Service or the Units of Centre Police & Security Organization, Fire Service, Correctional Service and regular paid employees of Home Guard and Civil Defence and minimum eight years of service for the volunteer members of the Home Guard and Civil Defence are required for **Medal for Meritorious Service**.

(iii) The officer who has already been awarded Presidents' Police/Fire Service/Correctional Service/Home Guard and Civil Defence Medal for Distinguished Service shall not be awarded "**President's Medal for Distinguished Service**" thereafter.

(iv) Also, for the officer who has already been awarded Police/Fire Service/Correctional Service/Home Guard and Civil Defence Medal for Meritorious Service shall not be awarded "**Medal for Meritorious Service**" thereafter.

(v) The President's Medal for Distinguished Service and Medal for Meritorious Service shall be awarded to officer/ personnel of eligible organizations as mentioned above only once in his/her entire service.



(24)

- (vi) The integrity of the recommendee shall be above suspicion and he/she should not be concerned in any proceedings that were censured in the Court of Law. Further, no judicial or departmental proceedings shall be contemplated/pending against him/her.
- (vii) No vigilance case should be pending/contemplated against him/her.
- (viii) The recommendee has not been given any penalty or punishment in the period under review (Last ten years).
- (ix) The character & antecedents of the recommendee need to be duly verified so as to find nothing adverse reported against him/ her.
- (x) APARs for last 10 years shall be considered for both the awards.
- (xi) In case of volunteers of Home Guards and Civil Defence where there is no system of writing APAR, a current work performance report as per the format attached (**Annexure II**) should be submitted with the recommendation.
- (xii) In case of **"President's Medal for Distinguished Service"**, out of 10 APARs, minimum 08 APARs must be Outstanding/ Very Good (in which also at least 05 APARs must be Outstanding) and the Officer should not have earned any below Very Good APAR during the period under review.
- (xiii) Missing APARs
 - a) More than 1 missing APAR will lead to disqualification
 - b) Last year APAR should not be missing



- (xiv) In case of "**Medal for Meritorious Service**", out of 10 APARs, minimum 08 APARs must be Outstanding/ Very Good (in which also at least 01 APAR must be Outstanding) and the Officer should not have earned any below Good APAR during the period under review.
- (xv) In case of Non-Initiation Certificate (NIC), backward review of APARs upto 3 years may be done for both the awards.
- (xvi) Minor penalty/censure should be counted only for review period i.e., only from the last thirteen (Ten + Three) years, and not for the whole service.
- (xvii) Officer should be physically fit and must be in SHAPE 1 category as notified by MHA. Relaxation for SHAPE 2 category may be given in exceptional cases by Central Awards Committee.
- (xviii) Medical category given as per their medical examination carried out by authorized medical officer/medical board.

Number of Medal

- (i) The number of **President's Medal for Distinguished Service** in any one year shall not exceed 278.
- (ii) The number of **Medal for Meritorious Service** in any one year shall not exceed 1590.



Timeline of Award / Award Timeline

- (i) Recommendations for the awards should be submitted by 26th October (for announcement on Republic Day) and 15th May (for announcement on Independence Day).
- (ii) The medal will be awarded on the occasions of Republic Day and Independence Day.

Nomination Process

- A. The respective Organizations will fill/submit their nominations through National Award Portal (<https://awards.gov.in>) in prescribed proforma as per **Annexure-I**.
- B. The recommendation for the awards shall be made by the concerned State/UT/organizations from all ranks in due proportion.
- C. While recommending for these service awards to eligible personnel, seniority combined with professionalism and repute may be taken into consideration.
- D. The citation in respect of each officer recommended for award of Distinguished Service/Meritorious Service should not exceed 200 words.
- E. 'No Objection Certificates' wherever applicable may be sent to this Ministry as early as possible;
 - a) The cases of police officers who are working on deputation for a period of one year or less and where the officer is eligible and is considered fit for these awards, the recommendation should be forwarded by the parent departments to the Ministry of Home Affairs. Where the officer is on deputation and in the borrowing department



has completed more than one year of service, the recommendation should be initiated by the borrowing department.

- b) APARs however must be completed for the period and **"No Objection Certificate"** from the parent cadre invariably be obtained so that if any complaint/court case/departmental proceedings are pending or contemplated against the person recommended, the same becomes available with the recommending authority. Similarly, vice versa the lending department will also obtain **"No objection Certificate"** from the borrowing department even when the officer on deputation is repatriated to his parent cadre. In case, an officer on central deputation moves from one organization to the other, and is recommended by his present employer, he will seek **"No Objection Certificate"** from his previous organization(s) as well as his parent cadre. Recommending authority is wholly responsible for timely submission of **"No Objection Certificate"** in respect of police officer on deputation recommended for President's Medal for Distinguished Service/ Medal for meritorious service.

F. Due attention is to be paid to accommodate candidates belonging to SC/ST, woman and minorities.

G. The recommendations are required to be signed by Director General/Additional Director General/Head of Organization concerned. All recommendations are to be routed through the State Government/UT Administration/Administrative Controlling Department to avoid technical rejections.



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H. In case anything adverse is noticed about the recommendee subsequent to the recommendations but before the declaration of the final award, details of such action should be sent to the Ministry immediately in the sealed cover.

Selection Process

- (i) **A Committee of Senior Officers** : For examination and selection of nominees at Central/State/UT Agency Level, constituted by the head of the Organizations. Thereafter, the respective Organization will submit the nominations of the same to this Ministry after completing all the codal formalities.
- (ii) **A Sub-Committee** : It is formed with the approval of Union Home Secretary at the level of Ministry of Home Affairs to scrutinize the nominations and assist the Central Awards Committee.
- (iii) **A Central Awards Committee** : Compositions of following members will make the final recommendations.

| | |
|--|--------------------|
| Home Secretary | : Chairman |
| Special/Additional Secretary (Incharge of Police-I Division, MHA) | : Member |
| Secretary(R), Cab. Sectt | : Member |
| Director, IB | : Member |
| Director, CBI | : Member |
| DsG of 2 CAPFs (by rotation) | : Member |
| DsG of 2 States (by rotation) | : Member |
| Joint Secretary (Police-I) | : Member Secretary |

- **Special Invitees from Fire/HG&CD/Correctional Service and CPOs with the approval of Union Home Secretary.**

[Handwritten Signature]

Decorations

(i) A Medal

(ii) A certificate (Scroll) signed by the President will be awarded.

(iii) The name of those to whom this medal may be awarded shall be published in the Gazette of India and a Register of such names may be kept in the Ministry of Home Affairs by such person as the President may direct.

Withdrawal of Medal

a) The award is liable to be forfeited/withdrawn/annulled when :-

(i) The awardee is convicted by any court of law for such an act or conduct involving moral turpitude which brings the service into disrepute

(ii) The awardee is dismissed from service for such an act or conduct which brings the service into disrepute

(iii) Any other act/conduct of the awardee which is specifically not covered under (i) and (ii) above, nevertheless, as in the opinion of the President, the awardee is guilty on the ground of disloyalty, cowardice in action or such conduct which brings the service into disrepute.

b) Regarding withdrawal under circumstances as enumerated in (i) and (ii) of the above para, the Ministry of Home Affairs after due examination shall obtain the approval of the Competent Authority. In respect of cases falling under (iii) above, the Ministry may consult the Central Award Committee before recommending the case for approval of the Competent Authority for withdrawal of Medals.



- (30)
- *Whenever any of the existing recipients of these awards are adversely noticed at any stage for any action which is likely to bring the service into disrepute, the concerned organization must send a detailed report to the Ministry of Home Affairs immediately.*

Restoration of Medal

The restoration of medal which may have been so forfeited may be considered, if the officer is subsequently exonerated or cleared of the charges framed against him/her by the court of law or his/her department. The Ministry of Home Affairs, after due examination and in consultation with Central Awards Committee shall obtain the approval of the Competent Authority for restoration of Medals.



(31)

BY SPEED POST

No. 11019/06/2023- PMA

**Government of India
Ministry of Home Affairs
Police-I Division
(PMA Cell)**

Room No.14, North Block, New Delhi

Dated the 10th November, 2023

To

- (i) The Chief Secretaries of all the States/UTs
- (ii) The Home Secretaries of all the States/UTs
- (iii) DsGP of all the States/UTs
- (iv) Directors – IB/CBI/SVPNPA/SPG/NEPA/ NCRB
- (v) DsG –BSF/ CRPF/ ITBP/ CISE/ NSG/ NIA/ RPF/ BPR&D /SSB/ NCB/ NDRF/NHRC/Assam Rifles (Through LOAR)
- (vi) The Secretary, R&AW, Cabinet Sectt., CGO Complex, New Delhi.
- (vii) Secretary, Commission for SCs/STs, LNB, Khan Market, New Delhi
- (viii) The Secretary, Lok Sabha /Rajya Sabha Secretariat, New Delhi
- (ix) All Ministries/Departments of Government of India (except M/o Defence)

Sub: General Procedures and Guidelines governing “President’s Medal for Distinguished Service” and “Medal for Meritorious Service- rep.

Sir/Madam,

I am directed to refer to this Ministry’s letter of even number dated 16th October, 2023 on the subject cited above and to say that the undermentioned guidelines may be inserted under clause “**Nomination Process**” after Para-“H” as Para -“I” :

“ Service Medal (PSM/MSM) should not be awarded to more than 50% of the total strength of a Group ‘A’ service in each batch of the cadre including IPS. For counting 50% of the batch in each cadre, a block of five batches (starting from 1st and 6th Year of every decade) be taken together.”

Yours faithfully,



(D K Ghosh)

Under Secretary (PMA)

Tel. No.: 011 -23094009

Contd.....2/-

Copy to :

1. All the Heads of Fire Services in the all States/UTs
2. All the Directors of Civil Defence in the all States/UTs
3. All the Commandant General Home Guards in the all States/UTs
4. Prison/Home-In-charge of Prisons in the all States/UTs
5. DIG/IG (Prisons) of the all States/UTs
6. All Divisions in Ministry of Home Affairs.
7. Technical Officer CASU, MHA, North Block, New Delhi
8. SO (IT), MHA, North Block, New Delhi- for uploading on MHA's website.



(D K Ghosh)
Under Secretary (PMA)
Tel. No.: 011 -23094009