

GENERAL ADMINISTRATION (PERSONNEL & TRAINING) DEPARTMENT

Dated, Agartala, the 12th December, 2018.

MEMORANDUM

Subject: - Regularization of unauthorized absence from duties for long period.

It has come to the notice of the Government that some employees under various departments/offices remained absent from duties for a long period unauthorisedly without sanction of leave. Subsequently, the departments/offices approach GA(P&T) Department for regularization of such unauthorized absence from duties or re-instatement in the service.

2. 11th Amendment of the Tripura State Civil Services(Leave) Rules, 2013 as notified by the Finance Department, Govt. of Tripura provides that a government servant shall be deemed to have resigned from the service if he-

- (a) is absent without authorization for a period of one year; or
- (b) remains absent from duty for a continuous period of 5(five) years, with or without leave; or
- (c) continues on foreign service beyond the period approved by the Government.

Provided that a reasonable opportunity to explain the reason for such absence or continuation on Foreign Service shall be given to the servant before the provisions of these rules are invoked.

3. Government has taken a serious view in the matter and it is being advised that all departments/offices should take action in all such cases of unauthorized absence from duties following the provisions of Leave Rules as mentioned in Para-2 above.

4. Each Department should screen the records and if any employee is found to be unauthorisedly absenting himself for more than one year, then action as per rules should be taken for their deemed resignation.

5. All Departments are, therefore, advised to strictly comply these decisions and a report may be sent to this department on such cases, if any, for record purpose.

11-12-18
(Animesh Das)
Deputy Secretary to the
Government of Tripura.

To
All Departments / Heads of Departments/Heads of Offices, Govt. of Tripura,
The Secretary, TPSC, Agartala.

AG(E&H)

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**GOVERNMENT OF TRIPURA
OFFICE OF THE DIRECTOR GENERAL OF POLICE
TRIPURA :: AGARTALA**

No. 339(18-62(3))/F.RV (47)/PHQ/09 (Part - II)

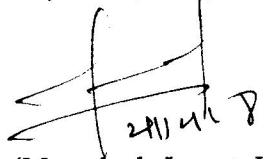
Dated, 21/12/2018.

Copy for information to :-

- 01-03. The Deputy Inspector General of Police, AP (Admn & Trg)/(S.Range)/
(N.Range), Tripura.
- 04-11. The Superintendents of Police, West Distt./Khowai Distt./Sepahijala Distt./
South Distt./Gomati Distt./Unakoti Distt./North Distt./Dhalai Distt.,
Tripura.
- 12-21. The Superintendents of Police, EB/MTF/Comn./Proc./Security/GRP/Traffic/
CID/Special Branch/Police Control, Tripura.
22. The Addl. SP (E-Gov. Cell), PHQ, Agartala, Tripura, to post this is Tripura
Police website and also send it to all office concerned through e-mail.
- 23-38. The Commandants Home Guards/CTI/BW HG BN/SAF/TSR, 1st/2nd/3rd/
5th/6th/7th/8th/9th/10th/11th/12th/13th BNS, Tripura.
39. The Principal KTDS, Narsingarh, Tripura.

Copy also to:-

- 1-6. I/C -GOs/Reserve Section/NGOs/TSR/Service Book/Gr-D, PHQ Tripura


(Manchak Ipper, IPS)
Asstt. Insp. Genl. of Police (HQr),
For Director General of Tripura,
Tripura, Agartala.