

MOST URGENT.

GOVERNMENT OF TRIPURA
OFFICE OF THE DIRECTOR GENERAL OF POLICE
TRIPURA :: AGARTALA.

No.F.M.I (Medal-III)-PHQ/23(Vol-I)/ 16733-98(3)

Dated 22/08/2023

To

- 01-20. The SsP (West)/ (South)/ (North)/ (Dhalai)/ (Unakoti)/ (Khowai)/ (Sepahijala)/ (Gomati)/ (SB)/ (Security)/ (Serious Crime)/ (Economic Offences)/ (Comn)/ (MTF)/ (Proc)/ (Traffic)/ (Anti Narcotics)/ (GRP)/ (SCRB)/ (Cyber Crime), Tripura.
21. The Principal, KTD Singh PTA, Narsingarh, Tripura.
- 22-29. The AlsGP (HQr)/ (Estt)/ (TSR)/ (Training)/ (Crime)/ (PH & Const)/(Welfare)/ (L&O), Tripura.
- 30-49. The Cos. (HG Orgn)/(BW HG BN)/(CTI)/ (SAF)/ (TSR-I)/ (TSR-II)/ (TSR-III)/ (TSR-V)/(TSR-VI)/(TSR-VII)/(TSR-VIII)/(TSR-IX)/(TSR-X)/ (TSR-XI)/ (TSR-XII) / (TSR-XIII)/ (TSR-XIV)/ (TSR-XV) Bns./ ACRR TSR Trg. Centre & CIAT School, Tripura.
50. The R.O. (I), PHQ, Tripura.

Subject :- Recommendation for the award of President's Police Medal for Distinguished Service and Police Medal for Meritorious Service on the occasion of Republic Day, 2024.

Please forward proposal/ recommendation (both hard & soft copy) from the eligible personnel for award of President's Police Medal for Distinguished Service and Police Medal for Meritorious Service on the occasion of Republic Day, 2024 as per prescribed Proforma and guidelines issued by MHA, New Delhi which are available in Tripura Police website, alongwith the following documents duly signed by the head of office by **01/09/2023** positively to PHQ for further necessary action. Before sending proposal norms/guidelines of above medal may strictly be followed-up.

1. Recommendation as per proforma at annexure – I. - 5 Copies.
2. N.O.C. in respect of deputationists from his parent unit. - 5 Copies.
3. 2(two) passport size photographs for Distinguished Service and 1(one) passport size photograph for Meritorious Service


22/08/2023

Contd....P/2.

4. Fitness form in respect of recommendee - 1 set.
(Appendix- 'B' of guideline) from an authorized Doctor.
5. AIPR for the year 2022 in respect of IPS officer.
6. Copy of Certificate of Meritorious Service for Award of President's Police Medal for Distinguished Service- 1 Copy.

You are requested to send the proposals/ recommendations through proper channel after a careful scrutiny of the documents etc.


22/08/2023

(Kishan Kumar)
Asstt. Inspr. Genl. of Police (Welfare)
For Director General of Police
Tripura

Copy for kind information to:-

- 01-06. The IsGP (TSR & OPs)/ (PH & Const/Welfare)/ (Crime & Int)/ (L/O)/ (Admn)/ (Prov. & Budget), Tripura.
- 07-11. The DIsGP (AP, OPs-I)/ (HQr)/ (S/Range)/ (N/Range)/ (Crime & Int), Tripura.
12. ✓ The I/C, E-Gov. Cell, PHQ to display the same letter alongwith enclosures (13 sheets) in Tripura Police website immediately.

Copy also to:-

1. PS to DGP, Tripura.
2. PA to ADGP (Training), Tripura
3. SO to ADGP (L & O), Tripura.


22/08/2023

(Kishan Kumar)
Asstt. Inspr. Genl. of Police (Welfare)
For Director General of Police
Tripura

21. Total Police Service (as on 26/01/2024)

Sl. No.	Years of Service	Months of Service

22. Present posting, with complete postal address with PIN Code

Sl. No.	Designation	Place	PIN Code	Date

23. Whether on Deputation

24. Date of joining on deputation

25. If Police Medal for Meritorious Service Awarded

26. Mention year

27. If yes mention Occasion

28. Punishment(s)

Sl. No.	Details of Penalty	Year(s)

29. Details of any inquiry pending against the officer

30. Details of disciplinary proceedings pending/ contemplated against the recommended, if any

31. Details of the court cases pending against the recommended, if any

32. Whether received any rewards earlier?

33. If yes, type of rewards

34. If cash award, total amount received

35. Others Rewards

36. Medical Category -

37. Brief description of work justifying award of Medal (No posting details) in order of importance (not exceeding 200 words each)

38. Details of same Award received by the Nominee :

39. Details of Other Awards or Honors received by the Nominee :

It is certified that :

1. The above officer has not been awarded the medal for which he/she is being recommended.
2. The integrity of the above officer is above suspicion and he/she was not concerned in any proceedings that were censured in a court of law.
3. No judicial or departmental proceedings are being contemplated/pending against him. No vigilance case is pending/contemplated against him. The officer recommended has not been given any major penalty or punishment in the period under review (2013-14 to 2022-23).
4. The character and antecedents of the above officer have been duly verified and nothing adverse reported against him.
5. Medical category given as per their medical examination carried out by authorized medical officer/ medical board.

Signature of Recommending Authority _____
Name _____
Designation _____
Contact No. _____
Date _____

21. Total Police Service (as on 26/01/2024)

Sl. No.	Years of Service	Months of Service

22. Present posting, with complete postal address with PIN Code

Sl. No.	Designation	Place	PIN Code	Date

23. Whether on Deputation

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5. Medical category given as per their medical examination carried out by authorized medical officer/ medical board.

Signature of Recommending Authority _____
Name _____
Designation _____
Contact No. _____
Date _____

MEDICAL EXAMINATION PROFORMA FOR POLICE OFFICERS

1. Name:
2. Employee Code/ ID No :
3. Age:
4. Sex : M/ F
5. Height (Cms):
6. Weight (Kg) :
7. Chest (Not for ladies)
-On Expiration:
-On Full Inspiration:
- Body mass Index:
8. Abdominal girth:
9. Trans- trochanteric girth:
10. Ratio (8/9) :

S. PSYCHOLOGICAL ASSESSMENT AS LAID DOWN

- i) Any past history of psychiatric illness, if so details:
- ii) Any history of breakdown/ outburst or taking wrong decisions, Indecisiveness leading to public reaction or castigation of civil authority.
- iii) History of any alcoholic/ drug abuse.
- iv) History of Head injury/ Infective/ metabolic en-cephalopathy.
- v) Objective Psychometric scale if any applied and result there of.:

CATEGORISATION: S-1/ S-2/ S-3/ S-4/ S-5

H. H E A R I N G

- i) Normal in both ears.
- ii) Moderate defect in one ear.
- iii) Partial defect in both ears.
- iv) Any other combinations.
- v) Auroscopy-
- vi) Renrie's Test-
- vii) Weber's Test-
- Viii) Audiometry (if indicated)

CATEGORISATION: H-1/ H-2/ H-3

A. APPENDAGES

- i) Upper limb
- ii) Lower limb
- iii) Any loss/ infirmity in any joint or part must be indicated in detail

CATEGORISATION: A-1(U), A-2(U), A-3(U)
A-(L), A-2(L), A-3(L)

P: PHYSICAL

General examination:

Distance covered in 12 minutes run/ walk (Meters) :

Body built :	BP(mm Hg) :
Tongue :	Pulse/mt :
Anaemia :	Temp (c) :
Cyanosis :	Respiration :
Icterus :	
Oedema :	
Clubbing :	
Koilonychia :	
Lymph glands:	Tonsils :
Palpable :	
JVP :	Teeth/Denture:
Thyroid :	Throat :
Spleen :	Liver :
C.V.S. :	E.C.G. (Required after age of 45 years) :
S 1 :	Blood Sugar (If applicable) :
S 2 :	Urine exam (In all cases) :
	Hb % (in all cases) :

Murmur if any

R-System:

Any deformity of chest:
Breath sounds

Percussion
adventitious sounds

C.N.S Higher functions:

Memory (Recent & Remote)

Intelligence

Personality

Orientation (time, place & person)

Cranial

Nerves

Meningeal Sign if any-
Motor System

Nutrition of Muscles

wasting-

Tone

Coordination

Abnormal movement/fasciculation

Power

DTR

Plantar-

Abdominal & Cremasteric refl-

Cerebellar Sign Gower's Sign

Sensory system

Reflexes-

Romberg's sign-

SLR

Finger-Toe

Test

Skull & Bone

Abdomen: General: Any mass palpable any other abnormality.

Piles/Fissure- Fistula- Prolapse rectum

INVESTIGATION:

1. Hb %
2. Urine examination for all ages.
3. ECG after age of 45 years: Blood sugar if Applicable and for all above 45 years.
4. Any other-investigation as deemed necessary by examining Medical Board (i.e. X-Ray Chest, Lipid Profile, Glycosylated Hb etc.)

I Agree/ Don't agree to undergo HIV test Signature

CATEGORISATION:

P1 P2 P3

“E” Factor (Eye sight/ Vision)

- (a) Distant Vision
- (b) Near Vision
- (c) Colour Vision
- (d) Field of Vision
- (e) Any other pathology
- (f) IOL

CATEGORISATION:

E1 E2 E3

FINAL CATEGORISATION

ADVICE/ EMPLOYABILITY

RESTRICTION(S) IF ANY

(NAME OF MEDICAL OFFICER):/ BOARD MEMBERS DESIGNATION/ UNIT.

**Norms for award of President's Police Medal for Distinguished Service and
Police Medal for Meritorious Service.**

PRESIDENT'S POLICE MEDAL FOR DISTINGUISHED SERVICE

The criterion for award of President's Police Medal for Distinguished Service are as follows:-

- i) ACRs for the last 10 years are considered for award of Medal. **08 OS/VG out of which 05 must be outstanding** for PPM for Distinguished Service.
- ii) The officer should not have earned any below VG ACR during the period under review.
- iii) In case of Non Initiation Certificate (NIC), backward review upto 3 years may be done subject to the condition that minimum 1 ACR must be earned after NIC period.
- iv) Missing ACRs
 - a. **More than 1 missing ACR will lead to disqualification.**
 - b. **Last year ACR should not be missing.**
- v) Length of Service :- A minimum service of **25** years is required for all Police officers irrespective of rank and service. The States/UTs/CAPFs/CPOs are advised that while making recommendations for award of President's Police Medal for Distinguished Service to eligible officers, seniority **combined with professionalism** may be given priority. **Police officers not having clean image should not be recommended.**
- vi) There should be minimum six years gap from the date of award of Police Medal for Meritorious Service for being eligible for this medal. In exceptional circumstances, where the award of IPM was delayed for reasons beyond the control of the officer and if such an officer has only one year of Service left for retirement, the gap of Six years may be relaxed upto 4 years in such cases of Police Officers provided they have a minimum of 8 OS/VG out of which **5 are Outstanding.**
- vii) Minor penalty/censure should be counted only for review period i.e. only from the last thirteen (ten + three) years, and not for the whole service.
- viii) Officer should be physically fit and must be in SHAPE-I category as notified by MHA vide letter No.11019/24/2017-PMA dated 28/09/2017. Relaxation for SHAPE-II category may be given in exceptional cases by CPAC.
- ix) Annual verification: State Government/CAPFs/CPOs should send an annual report by 31st January every year about ineligibility of any awardee on account of criteria prescribed under statutes and rules relating to medal.

- x) Police Medal should not be awarded to more than 50% of the total strength of a Group 'A' service in each batch of the cadre including IPS. For counting 50% of the batch in each cadre, a block of five batches (starting from 1st and 6th year of every decade) be taken together.
- xi) Other factors
- a) *Equitable between ranks*
- Recommendations should be made from all ranks in due proportion.
- b) *Age*
- Age is taken into consideration in the sense that other things remaining the same, older nominee is preferred vis-à-vis younger one.
- c) *SC/ST/Minorities/Woman*
- Due attention is paid to accommodate candidates belonging to SC/ST, Woman and minorities.
- d) *Citation*
- Reliance is made on the nature of the citation while screening.
- e) *Verification*
- By IB/CBI/Vigilance Clearance/ Cadre clearance.

POLICE MEDAL FOR MERITORIOUS SERVICE

The criterion for award of Police Medal for Meritorious Service are as follows: -

- i) ACRs for the available for the last 10 years are considered for award of Medal. **Minimum 08 VG and above and at least one Outstanding ACR.**
- ii) The officer should not have earned any Average ACR during the period under review.
- iii) In case of Non Initiation Certificate (NIC), backward review upto 3 years may be done subject to the condition that minimum 1 ACR must be earned after NIC period.
- iv) Missing ACRs
 - a. **More than 1 missing ACR will lead to disqualification.**
 - b. **Last year ACR should not be missing.**
- v) **Length of Service:** A minimum service of **18** years is required for all Police officers irrespective of rank and service. The States/UTs/CAPFs/CPOs are advised that while making recommendations for award of Police Medal for Meritorious Services to eligible officers, seniority may be given priority.
- vi) Minor penalty/censure should be counted only for review period i.e. only from the last thirteen (ten + three) years, and not for the whole service.
- vii) Officer should be physically fit and must be in SHAPE-I category as notified by MHA vide letter No.11019/24/2017-PMA dated 28/09/2017. Relaxation for SHAPE-II category may be given in exceptional cases by CPAC.
- viii) Annual verification: State Government/CAPFs/CPOs should send an annual report by 31st January every year about ineligibility of any awardee on account of criteria prescribed under statutes and rules relating to medal.
- ix) Police Medal should not be awarded to more than 50% of the total strength of a Group 'A' service in each batch of the cadre including IPS. For counting 50% of the batch in each cadre, a block of five batches (starting from 1st and 6th year of every decade) be taken together.
- x) Other factors
 - a) Equitable between ranks
 - Recommendations should be made from all ranks in due proportion.

- b) *Age*
 - Age is taken into consideration in the sense that other things remaining the same, older nominee is preferred vis-à-vis younger one.
- c) *SC/ST/Minorities/Woman*
 - Due attention is paid to accommodate candidates belonging to SC/ST, Woman and minorities.
- d) *Citation*
 - Reliance is made on the nature of the citation while screening.
- e) *Verification*
 - By IB/CBI/Vigilance Clearance/ Cadre clearance.