GOVERNMENT OF TRIPURA OFFICE OF THE DIRECTOR GENERAL OF POLICE TRIPURA :: AGARTALA

No. 7540-77 /F.RV(47)/PHQ/2018(Part-III)

Dated 8 /05/2019

Copy for information to:-

- 01-08. The Superintendents of Police, West/Khowai/Sepahijala /South/Gomati/North/Unakoti/Dhalai, Tripura.
- 09-17. The Superintendents of Police, MTF/ Comn./ Proc./Security/GRP/Traffic/Special Branch/Anti Narcotics/SCRB, Tripura.
- 18-33. The Commandants- Home Guards/CTI/BW HG BN/SAF/TSR, 1st/2nd/3rd/5th/6th/7th/8th/9th/10th/11th/12th/13th Bn TSR, Tripura.
- 34. The Principal KTDS, Narsingarh, Tripura.
- 35. The Co.A.Ch. Rama Rao TSR Training Centre, Tripura.
- 36. The Co. CIAT School, Kachucherra, Dhalai, Tripura.
- The Addl. SP (E-Gov. Cell), PHQ, Agartala, Tripura, to post this in Tripura Police website and also send it to all office concerned through e-mail.
- 38. The Drawing & Disbursing Officer, PHQ Tripura.

(G. Chakraborty, IPS)

Dy. Inspr. Genl.of Police (HQr),

For Director General of Tripura,

Tripura, Agartala.

1820	LOGPIPS
No. 1820 Dated 06 L	05/19

Government of Tripura Finance Department National Pension Scheme

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	m40 Dt. 7/5/19:
01	o. the IGP (Admn.) PHQ, Tripura.

No.F.9 (1) (131)-Fin (E)/95(P)/STATE/14

Dated, Agartala, January, 2019

Memorandum

It has been decided by the Government of Tripura that the employees were recruited on or after $1^{\rm st}$ July, 2018 shall come under the purview of National Pension Scheme (NPS).

- 2. It is essential for the employees under NPS to have Permanent Retirement Account Number (PRAN) as mandated by the Scheme.
- 3. Those employees who have been recruited on or after 1st July, 2018, if have obtained PRAN should immediately furnish their PRAN details to their respective Head of Offices/DDOs for inclusion in the HRMS.
- 4. Those employees who were recruited on or after 1st July, 2018, have not obtained PRAN, shall apply for PRAN through their respective DDO in the enclosed NPS registration form for ordine submission of application for PRAN. All the Head of Departments are requested to enclose the black NPS Registration Form to a remployees arough their respective DDO who take necessary steps for online submission of application for PRAN. All the HoD are also requested to enclose copy of NPS Registration Form along with offer of appointment letter to the future recruitees for submission of duly filled in NPS Registration Form to concerned DDO while joining in the service.



PEnclor as stated above

Secretary
Finance Department
Government of Tripura

Copy to:

1 PPS/PS to the Hon'ble Deputy Chief Minister for favour of kind information

2. PPS/PS to the Chief Secretary, Tripura for kind information

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	(C. N. 4. of the instructions)	
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Middle Name		
Last Name		
Subscriber's Maiden Name (if any		
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Mother's Name*		
(Refer Sr No. 1 of instructions)	AN card. In case, mother's name to be printed instead of father's name [Please tick (/)]	
Date of Birth*	(Date of Birth should be supported by relevant documentary pro	oof)
City of Birth*	TINDIA	
Country of Birth* Gender* [Please tick ()]	Male ☐ Female ☐ Others ☐ Nationality* Indian 🗹	
Marital Status*	Married Unmarried Others	
Spouse Name*		
(Refer Sr. No. 1 of instructions)	<u></u>	
Residential Status*	Indian	
2. PROOF OF IDENTITY (Pol)*	* (Any one of the documents need to be provided along with the identification number)	
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Bank MICR Code 8. SUBSCRIBERS NOMINATION	IN DETAILS* (Please refer to Si	No . 5 of the	e instructions)	Appexure III (Additional Nomination Form) provided separately)
Name of the Nominee (You can First Nam Relationship with the Nomine	e 	ominees and Mir	of you desire so please him in didle Name Date of Birth (In case	Annexure III (Additional Nomination Form) provided separately) Last Name of Minor)
9. NPS OPTION DETAILS (P) I would like to subscribe for Ti (If you wish to a series the It accounts to the Sps and any services under	(in case of a minor) ne lease tick (<) as applicable) ier II Account also int subsequently, you may sub- ier NPS and Annexure S10 is as-	If Yes		sociation strikal Office of 10 Feb.
I would like my PRAN to be p	rinted in Hindi LECTION AND INVESTMENT	OPTION*	(Please refer to Sr no. 6 of	the instructions)

NOT APPLICABLE FOR STATE GOVERNMENT EMPLOYEES

1. DECLARATION ON FATCA* (Foreign Ac	count Tax Compliant	ce Act) COMPLIANCE	Please refer to Sr no. 7 of the instructions):
Section I*			
US Person* No	✓		
Section II*			
			ion Number (TIN)/functional equivalent in each country is set of all countries of tax residence if more than one).
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PAN Issuing Country	1	INDIA	
rules. b) the information provided by me in the Forbelief, true, correct and complete and that a Reportable account or otherwise. c) I permit/authorise the NPS Trust to collect, Trust and any of NPS intermediaries where India of any confidential information for cold) I undertake the responsibility to declare a provided in the Form, its supporting Annex provide fresh self-certification along with delated authority designated by the Government of authority designated by the Government of the NPS Trust if the deficiency is not remef). I hereby accept and acknowledge that the domain for confirming the information provided in the NPS Trust if the deficiency is not remef).	m, its supporting Anno I have not withheld an store, communicate a ever situated including mpliance with any law and disclose within 30 cures as well as in the locumentary evidence sclose any material fair findia (GOI) /RBI//RC idied by me within the NPS Trust shall have I yided by me to the NP ad/or documents as the communication of the NP ad/or docum	exures as well as in the symaterial information that and process information or is sharing, transfer and district or regulation whether do days from the date of a documentary evidence process. It known to me, now or in DA/PFRDA for the purposition of the purposition of the right and authority to the right and authority to the NPS Trust may require	change, any changes that may take place in the information provided by me or if any certification becomes incorrect and to in future, the NPS Trust may report to any regulator and/or any see or take any other action as may be deemed appropriate by carry out investigations from the information available in public elements of time on account of any change in law either in
Date / / /			-
Place Name of subscriber			Signature/Thumb Impression* of Subscriber in black ink (* LTI in case of male and RTI in case of females)

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MARGINARIA Government of Eripera Department of Finance

Dated, Agartala, the April, 2019.

MEMORANDUM

I am directed to inform that for better information and fund flow under National Pension Scheme, the Finance Department, Government of Tripura has integrated Online Treasury System with the server of NSDL and Trustee Bank for facilitating the flow information to NSDL Portal and flow of fund to Trustee Bank.

The procedure for Online PRAN Generation, preparation of salary bill for the employees who comes under the NPS and further information and fund flow are as under:-

- 1. The DDOs will be responsible for the Online PRAN Generation of the employees who have joined on or after 01-07-2018. The regular employees under State Government and Fixed Pay employees whose post have been created by keeping Regular Scale post in abeyance. The contribution from the Government towards NPS and employee's contribution as under Tier I and Tier II of NPS scheme will be governed by the memo given by the Finance Department vide No.F.8(1)-FIN(C=1004(P-I), Cated, 13th July, 2018.
- 2. The DDOs will first collect filled Subscriber Registration Form from the employee concerned. Then DDOs will generate online PRAN Generation request by filling up the particulars of the employee through the portal: www.cra-nsdl.com and submit to the Treasury / Sub-Treasury Officer. DDOs will also send the copy of the Subscriber Registration Form as submitted by the employee to the Concerned Treasury / Sub-Treasury for verification.
- 3. Then the Treasury Officer/ Sub-Treasury Officer will verify the online PRAN Generation request and submit it to NSDL through NSDL portal.
- 4. After generation of PRAN, the DDOs will enter the same in the HRMS Software against concerned employee in the appropriate cell in the Employee Basic Details and also select pension type as 'NPS' for that employee.

5. For Regular Monthly Contribution:

The DDO will prepare the monthly Salary Bill through HRMS software as per present procedure. The NPS contribution under Tier - I of the employee will be calculated automatically.

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- There the DDO will deduct employee contribution from pay bill and issue a book transfer (BT) bill to concerned Treasury Officer booked as 1 4 1 7 Government contribution through CTOS Software (Annexure A).
- The TO/STO will upload the NPS contribution information to NSDL through HRMS Software using regular contribution module (iii)
- 6. For the legacy data:
- The DDO will deduct employee contribution from pay bill and issue a book transfer (BT) bill to concerned Treasury Officer booked as (i) Government contribution through CTOS Software.
 - The TO/STO in consultation with the DDO will upload the month wise arrears contribution details through HRMS Software using arear (ii) contribution module.
- 7. The TO/STO will prepare a single bill paid to NPS Trust accumulating the employee and Government contribution through CTOS Software (Annexure A).
- 8. Head of Accounts for Deduction of Government Contribution and Employee's Contribution under NPS is given in Annexure -

Secretary to the Government of Tripura Finance Department.

To

- 1. All Head of the Departments, Government of Tripura.
- 2. The Treasury / Sub-Treasury Officer, Govt. of Tripura.

Copy to:-

- The PS to the Principal Secretary, Finance Department, Govt. of Tripura.
- The Web Administrator of the Finance Department for uploading the same in the Finance Department's website.

under National pension system (NPS) in Computerised Treasure Operation System.

The DDO while preparing salary bill will deduct Employee's contribution at the rate of 10% of Basic Pay plus Dearness Allowance (DA) in case of All India Service

Officers, and 10% of 'Basic Pay' for State Govt. Employees, from the monthly salary of the Employee concerned. The deduction will be shown under the 'Recoveries' Column of the salary Bill (Treasury Deduction) and will be classified under the following

8342: Other Deposits

00:

117: Defined Contribution Pension Scheme for Government Employees 02: Pension

11: Government Servants Contributions under Tier-I

04: Pensionary Charges

2. The DDO will also prepare a 'Book Transfer (BT) Bill' for matching Government

(Equal to Employee Contribution under Tier-I Account) and debit the amount against the following Heads of Accounts:

2071: Pensions and Other Retirement Benefits

01: Civil

117: Contribution for Defined Pension Scheme

02: Pension

10; Government Government

04: Lawinnary

This amount will also be shown their 'Recoveries' against the following Heads of 8342: Other Deposits

00:

117: Contribution for Defined Pension Scheme for Government Employees

15: Employees and Government Contribution for Defined Pension Scheme

04: Pensionary Charges

Therefore, the net payment on this Bill will be nil.

- 3. All the 'Recoveries' i.e. Employee Contribution under Tier-I & II and Government Contribution, will be deposited in favour of the concerned Treasury Officer (TO) / Sub Treasury Officer (STO) through the Treasury Challan.
- 4. Thereafter, the TO/ STO will prepare a BT bill to book the amount in Employee's 8342: Other Deposits

00:

117: Defined Contribution Pension Scheme for Government Employees

11: Government Servants Contributions under Tier-I

04: Pensionary Charges

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8342: Other Deposits

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117: Contribution for Defined Pension Scheme for Government Employees

02: Pension

15: Employees and Government Contribution for Defined Pension Scheme

04: Pensionary Charges

The net payment on this Bill will be nil.

5. Thereafter, TO/ STO will prepare a bill for drawal of Employee Contribution and Government Contribution from Head,

8342: Other Deposits

00:

117: Contribution for Defined Pension Scheme for Government Employees

02: Pension

15: Employees and Government Contribution for Defined Pension Scheme

04: Pensionary Charges

And transfer the drawn fund through electronic transfer mode by TO/STO, to the concerned DTO Officer account in NPS Trustee Bank. The Bill should be raised latest by first week of the month of payment of salary.







