

GOVERNMENT OF TRIPURA
OFFICE OF THE DIRECTOR GENERAL OF POLICE
TRIPURA :: AGARTALA.

No.F. M.I (Medal)/CMCS/PHQ/19/ 1937-75(3)

Dated 30 /01/2021

To

- 01-19. The SsP (West)/(South) / (North) / (Dhalai)/ (Unakoti) / (Khowai)/ (Gomati)/ (Sepahijala)/ (SB)/ (Security)/ (Anti Narcotics)/ (Comn)/ (Proc.)/ (SCRB)/ (Traffic)/ (GRP)/ (MTF)/ (Serious Crime)/ (Cyber Crime), Tripura.
20. The Principal, KTD Singh PTA, Narsingarh, Tripura.
- 21-38. The Cos. (HG)/ (BW HG Bn)/ (CTI)/ (SAF)/ (TSR-I)/ (TSR-II)/(TSR-III)/ (TSR-V) / (TSR-VI)/(TSR-VII)/ (TSR-VIII)/(TSR-IX)/(TSR-X) / (TSR-XI)/ (TSR-XII)/ (TSR-XIII) Bns./ CIAT School & ACRR TSR Trg. Centre, Tripura.

Subject: - **Chief Minister's Civil Service Awards for Excellence in Public Administration.**

Please forward proposal/ nomination for award of Chief Minister's Civil Service Awards for Excellence in Public Administration as per guideline which are available in Tripura Police website, by 28/02/2021 for further necessary action.

(Haripada Das)
Asstt. Inspr. Genl. of Police (Welfare)
For Director General of Police
Tripura

Copy to:-

✓ 1.

The I/C, E-Gov. Cell, PHQ. He is requested to display the same letter alongwith enclosures (2 sheets) in Tripura Police website immediately.

(Haripada Das)
Asstt. Inspr. Genl. of Police (Welfare)
For Director General of Police
Tripura

Chief Minister's Civil Service Awards

"Chief Minister's Civil Service Awards for Excellence in Public Administration" was instituted in the year 2018 to acknowledge, recognize and reward the extra-ordinary and innovative work done by the Districts / Departments. The awards may be given ceremonially on Civil Services Day on 21st April every year on any date as may be fixed by the State Government.

The award will in following categories:

- a. Best performing District and Block.
- b. Extra-ordinary performance or initiative by any Department.
- c. Individual award for extra-ordinary performance/innovation.

The award will be in the form of a Certificate and a trophy for districts and departments. For individual award, Rs. 25,000/- in cash will also be considered along with a certificate for Gazetted category. It can be Rs.10,000/- and certificate for non-gazetted category.

1. Best Performing Districts and Blocks.

- a. Awards will be given to 2(two) best performing districts and 3(three) best performing R.D. Blocks for excellence in overall implementation of block level schemes including identified priority schemes and other notable works.
- b. Evaluation of performance of the district will be done on the basis of leaflets / publications made on the developmental activities of the districts and submitted annually to the Department of Information & Cultural Affairs (ICA) as well as feedback of the Probhari Officers. Achievement in implementation of big project, if any in the district can also be considered by the Evaluation Committee. The evaluation of blocks will be on the basis of annual leaflet of achievements.
- c. The existing Committee constituted by the ICA Department will evaluate the performance on the basis of leaflets / publications and submit the names of selected two districts and three blocks to the GA (AR) Department for further course of action.

2. Award to Departments for best performance in the initiative /flagships programmes.

- a. Awards will be given to 3(three) exceptional departmental performance or initiatives in implementation of identified flagship, priority schemes, other schemes or governmental activities.
- b. The GA (AR) Dept. will request Departments to submit maximum two proposals for awards with comprehensive write-ups (maximum 2

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pages for each) on the implementation of projects / schemes / initiatives to the GA (AR) Department.

- c. A 'Selection Committee' under Chief Secretary with all Additional Chief Secretaries, Principal Secretaries, DGP and PCCF will evaluate the proposals of the departments. The Secretary In-charge of the GA (AR) will be the member-secretary of the Selection Committee.
- d. This Committee will select maximum 3(three) best departments on the basis performance.
- e. After selection of 3(three) best performing performance / initiative of the departments, the GA (AR) Department will arrange for final approval of the State Government.

3. Individual awards for extra-ordinary performance / innovation.

The award will be in two categories : **A. Gazetted Officers, B. Non-Gazetted Employees.**

- a. Awards will be given to 3(three) Gazetted Officers, 3(three) Non-Gazetted government employees working in various departments of the State Government for extra-ordinary performance / innovation / contribution in implementation of government schemes or government activities.
- b. The Departments may recommend individual Officer /employee on application or otherwise the award along with comprehensive write-up on his / her exceptional performance / innovation / contribution made in implementation of government schemes or government activities (maximum 2 pages). AR Dept. will issue a circular for the same every year well in advance.
- c. Any department will recommend maximum two names and submit the same to the GA (AR) Department along with write-ups.
- d. The "Selection Committee" formed under Chief Secretary will select upto 3(three) Gazetted Officers and 3(three) Non-Gazetted Employees, or their exceptional contribution.
- e. After selection of 3(three) Gazetted Officers and 3(three) Non-Gazetted Employees, the GA (AR) Department will arrange for final approval of the State Government.

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19/1/21