

GOVERNMENT OF TRIPURA  
OFFICE OF THE COMMANDANT, CIAT SCHOOL  
KACHUCHERRA, DHALAI, TRIPURA  
Pin – 799278  
Email [ciatkcr@gmail.com](mailto:ciatkcr@gmail.com)

No. F.06(65)/CIATS/QM/Tender/Vol-VIII/2023/1181

Dated, 5<sup>th</sup> April, 2023

## **NOTICE INVITING TENDER**

### **(ANNUAL TENDER FOR THE FINANCIAL YEAR 2023-24)**

Sealed Tenders/Quotations are hereby invited by the undersigned from the bonafide/ registered suppliers/Contractors/ distributors/authorized dealers /manufacturers, Registered works shop of motor Vehicles, Certified Mechanics, Govt. registered Co- Operative society of Tripura for offering their rates towards supply of all type of articles enlisted in the list of for (i) Store items (ii) Office Stationery items and (iii) Motor Transport (M.T) Spare Parts as well as Job works to office of the CIATS, Kachucherra, Dhalai Tripura for the financial year 2023-24.

2. Tender forms, Tender Notices, list of items with specifications, Terms & conditions etc. may be collected from the Office of the Commandant, CIAT School, Kachucherra, Dhalai, Tripura from 17<sup>th</sup> April, 2023 to 20<sup>th</sup> April, 2023 during office hours. The cost of documents to be paid by Rs.150/- (Rupees one hundred fifty) only as non-refundable for each list of items.

4. The tender will be received up to 1630 hrs on 28/04/2023 and be opened on same day (on 28.04.2023) at 1700 hours in presence of interested Tender depositors who will like to remain present.

5. Tender can be dropped through Speed Post/Registered Post/Courier Service or by Messenger to drop in the Tender Box available in the office of the undersigned at CIATS, Kachucherra, Dhalai, Tripura.

6. Details of Tender Notice and Terms and conditions may also be seen at the following web site: [www.tripurapolice.nic.in](http://www.tripurapolice.nic.in).

  
(Dilip Ray) 5/4/23

Commandant  
CIAT School: Kahchuherra  
Dahlai : Tripura

## TERMS AND CONDITION FOR ANNUAL TENDER 2023-24

1. Tenderers shall have to submit **separately** photocopies of all relevant documents like Trade license, GST registration, Income Tax returned 2022-23, PAN card, Aadhaar card, Bank A/C No., beneficiary code or beneficiary details on prescribed form duly filled-up & signed, etc. along with tender in support of his/ her/ their legal and valid competency as tenderer.
2. **"EARNEST MONEY"** separately (1) Rs.2,000/- only for supply of **Store items** (2) Rs.2,000/- only for **Office Stationery items** and (3) Rs.2,000/- only for **Motor Transport (MT) spare parts/Job works** is to be furnished along with tender in the shape of **Deposited at Call (Bank Draft only)** in favour of the **Commandant, CIAT School, Tripura, Kachucherra, Dhalai**. Earnest money of unsuccessful bidders shall be refunded within 30 days from the date of opening of tender.
3. If last date of dropping and opening of Tender is declared as holiday for any reason or office hours is paralyzed due to any unforeseen reason, last date of dropping of opening of tender will be extended up to 1630 PM of next working day.
4. Rate should be quoted within **MRP** as indicated in the body/cover of the item.
5. The quoted rates shall be deemed to have been offered for the financial year 2023-24 (Up to 31<sup>st</sup> March 2024) inclusive of all taxes like IGST, CGST & SGST, Income Tax, Service charge, transportation charges etc.
6. **Income Tax will be deducted from the bill** as per prescribed rates of IT & GST Rules in the event of operation of such tax procedure in the state during this financial year.
7. Once supply order is placed by authority of CIATS, any subsequent inflation of rate/ cost shall not be entertained.
8. The tender shall be selected separately for each item on the basis of the lowest rate and other valid consideration as per terms & conditions, experience... etc.
9. The items are to be supplied at CIAT School, Tripura, Kachucherra, Dhalai at own arrangement of the concern firm **within 7 (seven) days** from the date of receipt of the supply order or, the time allowed by CIATS authority.
10. Failure to supply the item(s) may led the tenderer to be liable for legal action for causing loss to CIATS.
11. If tenderer fails to supply the items in time or refused to supply the items as per specification/ mark/ brand and quality...etc his earnest money may be forfeited and supply order for the same may be given to the firms/ tenderer quoted 2<sup>nd</sup>/ 3<sup>rd</sup> lowest rate or may be procured from the open market after inviting fresh quotation or from the cooperative societies. At the same time for causing loss to CIATS by not supplying any of the items may invoke penalty like forfeiture of earnest money or even black listing of the firm. To this effect a declaration shall have to given by the Firms participating in the tender.
12. Payment will be made after delivery of the materials and on realization of bill from Government Treasury based on availability of fund and sanction from appropriate authority wherever required. Payment will be made through e-payment to bank account/ beneficiary account.
13. The undersigned reserves the right to reject any of the tender items including the lowest one without assigning any reasons for same at any point of time after publication of Notice Inviting Tender.



(Dilip Ray)

Commandant

CIAT School, Kachucherra  
Dhalai, Tripura.